



FOOD TRUCK OPERATING AGREEMENT

Food trucks shall adhere to these conditions:

1. In all circumstances you must maintain documentation of the necessary approvals from SC DHEC and any other agency documentation necessary to provide food service.
2. In all circumstances you must possess a current Town of Pendleton Business License and this signed Food Truck Operating Agreement.
3. You will collect and remit Hospitality Taxes using a Town of Pendleton Hospitality Remittance Form in the same manner as other food service enterprises.
4. In all circumstances you must possess proof that your mobile kitchen has been approved by the Town's Planning department.
5. In all circumstances you must possess confirmation that you have received permission from the owner (or authorized agent) of the property where the unit is parked. This permission should include a legible name, signature, and phone number of the authorizing individual.
6. Vehicle shall be located one hundred (100) feet away from the door of an established eating place, unless the owner of the eating place provides letter of consent. You must possess this letter of consent at all times.
7. In all circumstances, the unit must be parked in a location that does not create traffic or safety problems and does not interfere with the activities of other businesses or otherwise interfere with other lawful activities or violate any statutes, ordinances, or other laws. You must immediately comply with requests or directives to relocate the unit for such reasons.
8. The vehicle cannot be left unattended or left at a sales site overnight.
9. You are responsible for identifying suitable access to restrooms for your employees.
10. You are responsible for removing your own garbage and keeping its surroundings free from litter. You must provide your own waste receptacles. No garbage is to be left onsite.
11. Sales to general public are permitted on parcels zoned NC, AB or LI. Assuming conditions 1-10 above are met, you can operate in those locations without further communication with the Town.

12. Assuming conditions 1-10 above are met, you can cater occasional private special events on private property within other zones. However, in those cases, sales should be limited to event attendees only (not to the general public).
13. Assuming conditions 1-10 above are met, you may operate on active construction sites.
14. Town Square – The Town has identified five Town-owned locations within the Town Square for use in this manner by self-contained food truck units able to function within one standard parking space (no trailers). These sites can be utilized by you and other food truck proprietors by contacting Tony Cirelli at 646-9409 or tonyc@townofpendleton.org. There is no limit on how often you operate in Town Square; however you may not use the same Town Square site more than once per week. We encourage you to rotate among the five Town-owned Town Square sites. Conditions 1-10 apply in these situations as well.
15. Should you be interested in being a food vendor at Town-sponsored special events, contact the Town staff at 646-9409.

Please sign below to indicate your understanding of the above and your commitment to operate within these guidelines. Signature below acknowledges that this agreement does not create any right or vested interest in the continuing this mobile food service business.

Signature: _____

Name: _____

Date: _____

Town Approvals:

Approved Location to Operate: _____

Planning Department: _____ Date: _____