

**PENDLETON TOWN COUNCIL  
APRIL 1, 2019, 7 PM  
REGULAR SESSION**

**MINUTES:**

After due notice to the press, Mayor and Town Council met in the Council Chambers of Town Hall. Mayor and all Council were present.

**1) PLEDGE OF ALLEGIANCE**

Mayor Crenshaw led everyone in the Pledge of Allegiance.

**2) COUNCIL UPDATES**

Mayor Crenshaw recognized Amber Barnes, Asst. Town Administrator/Municipal Clerk, for receiving her Certified Municipal Clerk designation through the International Institute of Municipal Clerks. Mayor Crenshaw referenced everyone to the reminders at the bottom of the agenda.

**3) APPROVAL OF MINUTES – March 4, 2019, Called Meeting & Regular Session and March 14, 2019, Called Meeting**

Bruce Kalley made a motion to accept the above minutes. Sandra Gantt seconded. Unanimous.

**4) UPDATE OF MUSIC FESTIVAL – PENDLETON'S EVENT – Vince Jackson**

Vince Jackson, representing the Music Festival, was present to give the update on the music festival. Mr. Jackson thanked the Town for its continued support.

**5) PUBLIC COMMENTS – Comments only - no questions will be taken at this time – questions will be taken at the end of the meeting. 3 minute limit. No action will be taken on these items.**

N/A

**6) REPORTS:**

a. **PENDLETON POLICE DEPARTMENT REPORT**

Chief Doyle Burdette was present to give his report for the month of March.

Steve Miller, Town Administrator, stated just as a reminder the Town does not send Officers out to a call based off Social Media.

b. **ADMINISTRATORS UPDATE & BUDGET REPORT**

Town Administrator, Steve Miller, updated Mayor, Council and citizens for the month of March.

**7) DISCUSSION ITEMS:**

a) N/A

**8) ACTION ITEMS:**

a. **CONSIDERATION OF A RESOLUTION TO RECOMMEND TO THE PENDLETON TOWN COUNCIL APPROVAL OF A ZONING CHANGE FROM (AB) AREA WIDE BUSINESS TO (MF) MULTI-FAMILY RESIDENTIAL FOR THE DEVELOPER MR. KEVIN COLLINS AND THE PROPERTY OWNER MR. BEN MORTON FOR A TOWNHOME DEVELOPMENT AT 804 S. MECHANIC STREET:**

Scott Ward made a motion to accept the above Resolution. Sandra Gantt seconded. Unanimous.

- b. CONSIDERATION OF FIRST READING OF “AN ORDINANCE TO AMEND THE TOWN OF PENDLETON’S WATER AND SEWER USE ORDINANCE AND TO AMEND ORDINANCE 14-09”

Bruce Kalley made a motion to accept the above Ordinance for first reading. Denise Jackson seconded. Unanimous.

- c. CONSIDERATION OF FIRST READING OF “AN ORDINANCE TO AMEND EXISTING ORDINANCE #05-12 KNOWN AS “HERITAGE PLACE” A PDR AND TO ACCEPT A “MAJOR CHANGE” TO THIS DEVELOPMENT’S STATEMENT OF INTENT, AS PART OF PHASE II, NOW KNOWN AS RIVERSIDE HILLS” TMS 040-00-04-004

Scott Ward made a motion to accept the above Ordinance for first reading. Bruce Kalley seconded. Unanimous.

- d. CONSIDERATION OF SECOND AND FINAL READING OF AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE TOWN OF PENDLETON FROM (AF) AGRICULTURE FOREST TO (PDR) PLANNED DEVELOPMENT RESIDENTIAL REGARDING THE ZONING OF 15 ACRES ON GREENVILLE STREET FOR THE DEVELOPER ED BURRELL

Bruce Kalley made a motion to accept the above Ordinance for second and final reading. Sandra Gantt seconded. Unanimous.

- e. CONSIDERATION OF RELEASING THE LETTER OF CREDIT FOR MERCHANT GATE SUBDIVISION AND ACCEPTANCE OF THE ROADS INTO THE TOWN OF PENDLETON’S ROAD SYSTEM

Tony Cirelli, Town Planner, stated he forgot to add that the funds the Town has on hold in the amount of \$5,000 should also be included and be released too.

Bruce Kalley made a motion to accept the above, release the letter of credit for Merchants Gate and return Scott Wards funds the Town has on hold and to accept the roads in the development. Denise Jackson seconded. Final vote was 4 yes with Scott Ward abstaining due to owning or having vested interest in the property.

## 9) PUBLIC COMMENTS & QUESTIONS

*Amy Albright* stated Exchange Street looks amazing and she asked about a second phase to the Masterplan and a timeline. Steve Miller, Town Administrator, stated there are still a lot of things in the Masterplan that have been identified. The next roadway that needs work is Main Street. It will be very costly and will require long-term planning. She asked who the Masterplan meetings were for. Steve Miller stated the meetings for downtown were held about 7 years ago. A smaller section of planning of W. Queen and N. Mechanic Streets are going on now and the meetings are open to the public.

*Carrie Fleming* stated she has the unfortunate opportunity to witness the significant increase of semi-truck traffic coming through Town. If you are on East Queen Street and see the Printer sign, the trucks are eroding the earth. She stated maybe the Town could investigate a four way stop. She has almost been hit several times. She showed an article from the New York Times about how special small communities are and a section discusses no semi-trucks being driven through historic downtowns. Mayor Crenshaw stated she was speaking to him earlier and this and it’s is in reference to through trucks just driving through town not local deliveries.

## 10) EXECUTIVE SESSION AS ALLOWED PER STATE LAW 30-4-70 (2) Discussion of negotiations incident to proposed contractual arrangements

Denise Jackson made a motion to enter Executive Session. Bruce Kalley seconded. Unanimous.

Bruce Kalley made a motion to go out of Executive Session. Denise Jackson seconded. Unanimous.

Sandra Gantt made a motion to go back into the Regular Session meeting. Bruce Kalley seconded. Unanimous.

**11) MOTION(S)/VOTE(S) FROM EXECUTIVE SESSION, IF NEEDED**

Bruce Kalley made a motion to authorize the Town Administrator to sign the contract with ClearWater Solutions LLC for operations at the Wastewater Treatment Plant.

**12) ADJOURNMENT**

There being no further business, at 7:49 pm Denise Jackson made a motion to adjourn. Scott Ward seconded. Unanimous.

Respectfully Submitted: \_\_\_\_\_

**MAYOR:** \_\_\_\_\_

**COUNCIL:**

**WARD 1:** \_\_\_\_\_

**WARD 2:** \_\_\_\_\_

**WARD 3:** \_\_\_\_\_

**WARD 4:** \_\_\_\_\_

