

**PENDLETON TOWN COUNCIL
DECEMBER 7, 2015, 7 PM
REGULAR SESSION**

MINUTES:

After due notice to the press, Mayor and Town Council met in the Council Chambers of Town Hall. Mayor and all Council were present.

1) PLEDGE OF ALLEGIANCE

Mayor Crenshaw led everyone in the Pledge of Allegiance.

2) COUNCIL UPDATES

Mayor Crenshaw stated he did not have any updates and referred everyone to the updates on the bottom of their agenda.

3) APPROVAL OF MINUTES – November 2, 2015, Regular Session Meeting

Bruce Kalley made a motion to accept the minutes as read. Sandra Gantt seconded. Unanimous.

4) PUBLIC COMMENTS – Comments only - no questions will be taken at this time – questions will be taken at the end of the meeting. 3 minute limit. No action will be taken on these items.

N/A

5) REPORTS:

a. ANDERSON COUNTY SHERIFF'S OFFICE REPORT

Capt. Roland was present to give the report.

Scott Ward asked for an update on the robbery at the hair place by BI-LO. Capt. Roland stated he did not have one at this time. Scott Ward asked if he could prepare to give one next month.

b. ADMINISTRATORS UPDATE & BUDGET REPORT

Steve Miller, Administrator, updated Mayor, Council and citizens for the month of November.

6) UPDATE ON PROGRESS OF REESTABLISHMENT OF THE PENDLETON POLICE DEPARTMENT – CHIEF BURDETTE

Chief Burdette provided an update on the status of the reestablishment of the police department.

7) DISCUSSION ITEMS:

a. REQUEST FOR STREET LIGHT AT CORNER OF KIRK LANE & SHIRLEY STREET – SCOTT WARD

Scott Ward made a motion to have a street light installed at the corner of Kirk Lane and Shirley Street. Bruce Kalley seconded. Unanimous.

Sandra Gantt stated that a street light could be removed on Brown Road. Not the one at the intersection. The town will mark the light for Ms. Gantt to confirm.

8) ACTION ITEMS:

a. APPOINTMENT OF MAYOR PRO TEM – 2 YEAR TERM

Bruce Kalley made a motion to nominate Sandra Gantt. Denise Jackson seconded. Unanimous. Term will expire in 2017.

- b. A RESOLUTION OF THE PENDLETON TOWN COUNCIL DELEGATING TO THE TOWN ADMINISTRATOR OR HIS DESIGNEE THE AUTHORITY TO DECLARE ITEMS OF TOWN PERSONAL PROPERTY TO BE SURPLUS OR SCRAP AND TO SELL, CONVEY OR DISPOSE OF SUCH PROPERTY AND ESTABLISHING AN ADMINISTRATIVE POLICY FOR THE DISPOSAL OF SURPLUS PERSONAL PROPERTY

Bruce Kalley made a motion to approve the above Resolution. Scott Ward seconded. Unanimous.

- c. A RESOLUTION OF THE PENDLETON TOWN COUNCIL ESTABLISHING A CAPITAL ASSET POLICY AND PROCEDURES MANUAL

Scott Ward made a motion to approve the above Resolution. Denise Jackson seconded. Unanimous

- d. FIRST READING OF THE FOLLOWING ORDINANCES:

- i. "AN ORDINANCE ESTABLISHING A THRESHOLD FOR THE RECORDING OF CAPITAL ASSETS OF THE TOWN OF PENDLETON, SOUTH CAROLINA"

Denise Jackson made a motion to accept Ordinance 15-07 for first reading. Bruce Kalley seconded. Unanimous.

- ii. "AN ORDINANCE TO REESTABLISH THE PENDLETON POLICE DEPARTMENT IN THE TOWN OF PENDLETON, SOUTH CAROLINA AND TO ESTABLISH THE DUTIES AND DEFINE THE POWERS OF THE PENDLETON POLICE DEPARTMENT"

Scott Ward made a motion to accept Ordinance 15-08 for first reading. Denise Jackson seconded. Unanimous.

9) PUBLIC COMMENTS & QUESTIONS

Don Brewer stated the house across from his on Elm Street caught on fire over two years ago and the house is still an unfit dwelling. He would like action taken to clean up this property.

Beverly Reese asked for an update what was being done with keeping the water clean in Pendleton. Steve Miller, Administrator, stated each time Public Works completes a work order for her address, the quality of water up to the town's responsibility is clear. Mayor Crenshaw stated we could discuss again with the Public Works Director to see if he has any further ideas.

10) EXECUTIVE SESSION CONTRACTUAL MATTER TO DISCUSS PROPERTY PURCHASE/DONATION

Bruce Kalley made a motion to go out of the Regular Session meeting and enter into Executive Session. Scott Ward seconded. Unanimous.

Bruce Kalley made a motion to go out of Executive Session and back into the Regular Session meeting. Denise Jackson seconded. Unanimous.

No decisions were made while in Executive Session

11) MOTION(S)/VOTE(S) FROM EXECUTIVE SESSION IF NEEDED

N/A

12) ADJOURNMENT

There being no further business at 8:03 pm Bruce Kalley made a motion to adjourn. Denise Jackson seconded. Unanimous.

Respectfully Submitted: _____

MAYOR: _____

COUNCIL:

WARD 1: _____

WARD 2: _____

WARD 3: _____

WARD 4: _____

