



# PENDLETON

SOUTH CAROLINA  
History, Hospitality & Happenings!

## Site Plan Checklist

Single Family, Duplex, and Manufactured Home Dwellings

### General Information (List this information on the Site Plan):

- \_\_\_\_\_ Scale based on engineer's scale
- \_\_\_\_\_ North arrow
- \_\_\_\_\_ Plan date
- \_\_\_\_\_ Owner name and address
- \_\_\_\_\_ Site address (with lot number, if applicable)
- \_\_\_\_\_ Acreage or square footage of parcel
- \_\_\_\_\_ TMS number
- \_\_\_\_\_ Zoning classification of property
- \_\_\_\_\_ Existing use (Example: "Existing Use = Single Family")
- \_\_\_\_\_ Proposed changes to property (Example: "Proposed Changes = New House")
- \_\_\_\_\_ Height and stories of structure
- \_\_\_\_\_ Footprint area for all structures on the lot (including all accessory buildings)
- \_\_\_\_\_ Number of bedrooms and bathrooms (if addition, list OLD (NEW) numbers)

### Site Plan (Draw and Label all items and label "Existing" or "Proposed" where applicable):

- \_\_\_\_\_ Property lines with dimensions
- \_\_\_\_\_ Setback lines
- \_\_\_\_\_ All structures (main and accessory structures)
- \_\_\_\_\_ Streets
- \_\_\_\_\_ All right-of-ways and easements\*\*
- \_\_\_\_\_ Pavement and driveway widths
- \_\_\_\_\_ Distance from curb cuts (driveways) to road intersection (20' minimum)
- \_\_\_\_\_ Points of ingress/egress, or driveways (minimum 9', maximum 20')
- \_\_\_\_\_ Parking areas and surface materials (pavement, grass, etc.)
- \_\_\_\_\_ Dimensions of parking spaces/driveway (if proposed)
- \_\_\_\_\_ Sidewalks (4' minimum width)
- \_\_\_\_\_ 100 year flood plain
- \_\_\_\_\_ Sewer & water lines labeled with diameters\*\*

### Approval Signatures (must have the following approval signatures prior to submittal for building permit)

- \_\_\_\_\_ Public Utilities Director
- \_\_\_\_\_ Planning/Zoning Department

\* Site Plan submittals must include a copy of the most recently recorded plat for verification of lot dimensions

\*\* Contact Public Utilities for location of existing sewer and water lines and right-of-ways/easements