



PENDLETON

SOUTH CAROLINA

History, Hospitality & Happenings!

Grading Permit

(Please read instructions on back of form)

Date of submittal: _____ Permit Number (to be filled by Staff): _____ - _____

Property and Contact Information

Tax Map Number(s): _____ - _____ - _____ - _____

Property Location (e911 address): _____

Property owner's name: _____ Phone: _____

Mailing Address: _____

	Business Name	Mailing Address <i>(Street, City, ST, Zip)</i>	Contact Person <i>(First MI Last)</i>	Phone	Cost of Job
General Contractor					
Engineer					

Primary contact's name: _____ Phone: _____

Mailing Address: _____

Permit Information

Property size (total acres): _____ Disturbed Area: _____ Under 1 Acre, not part of a *Larger Common Plan (LCP)*
 _____ Under 1 Acre, part of a LCP
 _____ Over 1 Acre (Total area disturbed: _____ acres)

Type of Construction Activity(ies) (Check all that apply):

- Commercial Industrial Institutional Mass Grading Utility/Infrastructure
 Residential: SF Residential: MF Multi-Use: Commercial & Residential
 Site Preparation (No New Impervious Area) Other (Specify) _____

Is the property in a 100-Year Floodplain? (Circle one) Yes No

Supplemental Submittal Materials

- Verification from SCDHEC that plans for land disturbing activities have been approved
 Copy of forms and plans submitted to SCDHEC
 Letter stating SCDHEC approval is not required

Signatures

Property owner or applicant: _____ Date: _____

Town of Pendleton Official: _____ Date: _____



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Application Instructions:

1. **Complete application form** with owner or applicant signature. The owner's or applicant's signature on this form shall also verify that the tract or parcel of land for which the permit is being applied is not restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the activity applied for on this form.
 - a) **Property and Contact Information:** Complete all information in this section. The *Primary Contact* should be the person that the Town can contact if there are any questions regarding the grading permit or activity on the construction site.
 - b) **Permit Information:** This information should be completed similar to information on forms submitted to South Carolina Department of Health and Environmental Control (SC DHEC) for the SC's NPDES Stormwater Permit Programs.
 - c) **Supplemental Submittal Materials:** These materials should include all materials and plans that were approved by SC DHEC for a stormwater and erosion control for a project or portion of a project as it applies to this Grading Permit. If the land disturbing activities do not require a permit from SC DHEC, this should be stated by the property owner or applicant on a letter addressed to the Town of Pendleton Planning and Zoning Department and be attached to the Grading Permit application. Information on SC DHEC regulations can be found by calling (864)260-5585 or visiting the SC DHEC website at www.scdhec.gov/environment/water/swater/.
2. **Fees:** Fees for a Grading Permit are listed on the Town of Pendleton Fee Schedule. This fee is for review and inspection (when necessary) and must be submitted prior to receiving approval of grading or land disturbing activities.
3. The Town will verify that any contractor or subcontractor has a Town of Pendleton business license.
4. This permit allows for grading, excavation, and related site work. It does not allow for digging of footers or excavation of basements. Separate permits are required for building, electrical, plumbing, heating, ventilation, or air conditioning.
5. This permit becomes null or void if work or construction authorized is not commenced within 6 months or if work or construction is suspended or abandoned for a period of 1 year or more at any time after work is commenced. No grading permit will be issued without an approved erosion control plan as applicable.
6. The approval of a grading permit does not constitute a representation or warranty to the applicant or any other person concerning the safety, appropriateness or effectiveness of any provision or omission concerning drainage, soil stability, or erosion control.
7. Submitted materials should include at least one copy between 8½" x 11" and 11" x 17" in size or a digital copy in PDF format of larger materials.