APPLICATION FOR BUSINESS LICENSE FOR THE CALENDAR YEAR 2020

TOWN OF PENDLETON
310 GREENVILLE ST
PENDLETON, SC 29670

PHONE: (864) 646-9409
FAX: (864) 646-5425

AVOID PENALTY

This Application with remittance in full must be completed and returned with full payment on or before **04/30/2020.**
If no longer in business, please so indicate and return the application to avoid further penalty.

BUSINESS NAME AND MAILING ADDRESS	EMERGENCY CONTACT NAME AND ADDRESS

Name: _____ _____

Address: _____ _____

Address 2: _____ _____

City, ST, Zip: _____ _____

Phone: _____ Tax ID Number: _____

Location: _____ Ownership Type: _____

Business Class: _____ Business Description: _____

Responsible Person: _____ Accountant Name: _____

Bonding Company & Bond Number: _____

Other License #: _____ State Retail License #: _____

CALCULATION OF LICENSE FEE: LICENSE FEE

GROSS RECEIPTS $ _____ _____

Late Payment Penalty _____

Additional Fee _____

Total Payment _____

Attach documentation of proof of gross receipts here.

Attach current copy of all State required certifications or license for business or profession (Contractor, Specialty Contractor, etc).

Signature _____ Title _____ Date _____

PLEASE NOTE: All businesses will pay a fee based on prior year gross receipts.
All in-town businesses must provide a copy of their Federal Tax Return or other approved documentation as proof of gross receipts. All business conducted outside the Town of Pendleton by in-town businesses and reported to another municipality for a business license may be deducted from the gross receipts, but documentation must be attached to this application.
Out of town businesses must provide documentation of gross receipts for work done within the town limits of Pendleton.
PENALTIES-DELINQUENT APRIL 30. Penalties for delinquency in paying License Tax is 5% MONTHLY.

CHECK	NEW - N	OUT OF BUSINESS - X	TRANSFER - T	NAME CHANGE - NC	OTHER - O
CASH					
LICENSE FEES	PENALTY	AMOUNT DUE	GROSS SALES	DATE PAID	RECEIPT #
$	$	$	$		