APPLICATION FOR BUSINESS LICENSE FOR THE CALENDAR YEAR 2017

TOWN OF PENDLETON
310 GREENVILLE ST
PENDLETON, SC 29670

PHONE: (864) 646-9409
FAX: (864) 646-5425

AVOID PENALTY

This Application with remittance in full must be completed and returned with full payment on or before **04/30/2017.**
If no longer in business, please so indicate and return the application to avoid further penalty.

BUSINESS NAME AND MAILING ADDRESS		EMERGENCY CONTACT NAME AND ADDRESS	
Name:			
Address:			
Address 2:			
City, ST, Zip:			
Phone:		Tax ID Number:	
Location:		Ownership Type:	
Business Class:		Business Description:	
Responsible Person:		Accountant Name:	

Bonding Company & Bond Number: _____

Other License #: _____ State Retail License #: _____

CALCULATION OF LICENSE FEE:

		LICENSE FEE
GROSS RECEIPTS	$ _____	
	Late Payment Penalty	
	Additional Fee	
	Total Payment	

Attach documentation of proof of gross receipts here.

Attach current copy of all State required certifications or license for business or profession (Contractor, Specialty Contractor, etc).

Signature	Title	Date

PLEASE NOTE: All businesses will pay a fee based on prior year gross receipts.
All in-town businesses must provide a copy of their Federal Tax Return or other approved documentation as proof of gross receipts. All business conducted outside the Town of Pendleton by in-town businesses and reported to another municipality for a business license may be deducted from the gross receipts, but documentation must be attached to this application.
Out of town businesses must provide documentation of gross receipts for work done within the town limits of Pendleton.
PENALTIES-DELINQUENT APRIL 30. Penalties for delinquency in paying License Tax is 5% MONTHLY.

CHECK	NEW - N	OUT OF BUSINESS - X	TRANSFER - T	NAME CHANGE - NC	OTHER - O
CASH					
LICENSE FEES	PENALTY	AMOUNT DUE	GROSS SALES	DATE PAID	RECEIPT #
$	$	$	$		