



# PENDLETON

SOUTH CAROLINA

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**Town of Pendleton Board of Zoning Appeals  
Quarterly Public Meeting  
October 11, 2007  
6:00 pm Town Hall**

## **Minutes**

**Members Present:** Ryan Fries, Ted Mauro

**Members Absent:** Lon Abrams, Tonnie Jackson

**Staff Present:** Aliza Tourkow

**Citizens Present:** Bill Kester

1. Opening Comments, Roll Call to Establishment a Quorum

Ted Mauro called the meeting to order at 6:15 pm. Two members were present as determined by Roll Call, plus staff member Aliza Tourkow. Mr. Mauro determined that a quorum was not present, so no voting could officially occur. However, comments on all topics could be accepted.

2. Approve minutes of prior meeting, September 13, 2007

Minutes could not be approved because of the lack of quorum. Ms. Tourkow asked if there were any changes that needed to be made to the draft minutes. Both Board members agreed that they had no proposed changes to the draft minutes.

A citizen (Mr. Kester) asked if he could obtain any approved minutes. Because there was no quorum to vote to suspend the rules of order, Ms. Tourkow answered the citizen's question, addressing it to the Chair. She stated that all approved minutes can be found on-line on the Town of Pendleton's web site under the "Departments" heading of "Planning Commission." Draft minutes are not available on-line, but can be found in the Town Planner's In-Box for the next Board of Zoning Appeals or Planning Commission meeting. The In-Box is located in the main office of Town Hall, and requests can be made to the Town Planner or any Town staff in order to see the next meeting's packet (which contains draft minutes).

3. Unfinished Business

a.) Approval of By-Laws with changes requested per last month's meeting



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Ms. Tourkow asked if there were any changes that needed to be made to the By-laws approved at the last meeting. Hearing none, she then mentioned that one change needed to be approved on page #3, concerning the course of action of a member's lack of attendance being determined by the Town Council, not the Board of Zoning Appeals, per South Carolina state law. This change must wait for a vote by a quorum at the January meeting. Mr. Mauro and Mr. Fries understood the change and agreed with its necessity.

\*The September 13, 2007, By-Laws were approved at the last meeting, so they are presently in effect, regardless of the minutes containing the By-Laws not being approved at this meeting.

#### 4. New Business:

a.) None scheduled

Mr. Mauro asked if there was any New Business to be discussed. Ms. Tourkow asked if the Board members reviewed the sheet in their packet concerning their member appointment order of numbers 1-5. Mr. Mauro stated, "Yes," and Mr. Fries nodded in agreement. Ms. Tourkow then asked if they had filled out the contact information form included in their packet. Mr. Mauro and Mr. Fries filled out their forms and handed them to her.

Mr. Mauro inquired if a new member (possibly Jennifer Crenshaw) had been appointed to the Board yet, and if anyone had gotten in touch with the new member concerning Board meetings. Ms. Tourkow stated that no one has been officially appointed, but once the new member has been appointed, he or she will be included in the contact list distributed to the Board and will receive meeting packets.

Ms. Tourkow stated that she has created a Quarterly Schedule and a Quarterly Schedule with Deadlines for the Board of Zoning Appeals. Both contain dates through 2009. The Schedules were included in each packet.

#### 5. Adjourn

Mr. Mauro called for adjournment, but because there was no quorum, no vote could occur. The meeting adjourned at 6:27 pm.

\*Next scheduled quarterly meeting will be January 10, 2008.